



NYS AFCSE – HVNE Business Meeting Minutes

WHEN : March 20, 2019 4-6PM

WHERE: Daily Planet Diner, Lagrangeville, NY

WHO: Marie Elliott, Chip Hoag, Alice Holzmann, Karol King, Bonnie Leitheuser, Stefanie Rice, Margaret Romano, Albert Scanlon, Ann Sicheri

WHAT:

1. Banquet -

- Music, podium, microphone – can be provided by restaurant
- Investigate purchasing a free standing banner – on hold until confirmation of new state logo
- Responsibilities:
 - Certificates and Frames – Chip
 - Banners – Ann Marie
 - Student Photos / Camera and Printer – Marie
 - Student Photo /Frames – Albert
 - Favors – Alice
 - Hostess – Stefanie
 - MC / Invocation – Alice, Carol
 - Program – Carol
 - Set-Up – Kathy, Ann
 - Table Assignments – Jeanne, Mary Beth

2. Professional Awards - Criteria and Selection process

- Who is eligible to be nominated? How are award recipients determined? How to best provide an equal opportunity and voice to all members.
- Motion: made by Stephanie Rice, seconded by Carol King
Beginning 2019-20 school year, all professional award nominations will be sent to the previous Teacher-of-the-Year who will then distribute all the names, along with nomination letters to all active, dues paying members for a vote.
- Approved – unanimously

3. Treasury Funds -

- What expenses do we currently cover? What expenses could we cover in the future – i.e. student of the year banquet fees (tabled for future discussion)
- Have a budget report included at each meeting
- Advantages of multiple administrators on account
- Motion: made by Carol King, seconded by Ann Sicheri
By July 1, 2019, the HVNE bank account(s) should be fee free, with no minimum balance requirements, and include two administrators.
- Approved – unanimously

4. Marie Elliott will bring framed quilt block to dinner for teacher of the year.